

Business:	Types of Data:	Recipients or categories of recipients:
Commercial Debt Recovery	Name, date of birth and address of director(s), parties with personal guarantee(s); email address; telephone number; CCTV/surveillance footage; ID documents such as passport, birth certificate; drivers' licence; digital signature and certificate; VAT number	Solicitors; Barristers; insurance companies; Court; Bailiffs; High Court Enforcement Officers; tracing agents; process server; financial institutions; accountancy firms; Companies House; debt collection agents; Official Receiver; Administrators; Liquidators
Commercial Litigation and Dispute Resolution	Name, date of birth and address of director(s), parties with personal guarantee(s); email address; telephone number; CCTV/surveillance footage; ID documents such as passport, birth certificate; drivers' licence; digital signatures and certificates; VAT number	Solicitors; Barristers; insurance companies; Court; Bailiffs; High Court Enforcement Officers; tracing agents; process server; financial institutions; accountancy firms; cost draftsmen; Companies House; Official Receiver; Administrators; Liquidators
Corporate and Commercial	Name, date of birth and address of director(s), parties with personal guarantee(s); email address; telephone number; shareholder(s) information; ID documents such as passport, birth certificate; drivers' licence; digital signatures and certificates; VAT number	Solicitors; Barristers; insurance companies; Companies House; Official Receiver; Administrators; Liquidators
Employment and HR	Name, date of birth and addresses of directors; email address; telephone number; personnel records including disciplinary information; health information; occupational health information; medical conditions; bank details; tax/HMRC records; national insurance number; wages information; notification of	Solicitors; Barristers; insurance companies; Court; Employment Tribunals; financial institutions; accountancy firms; ACAS; Companies House; Department for Work and Pensions

	spent or unspent convictions; ID documents such as passport, birth certificate; drivers' licence; digital signatures and certificates; VAT number; special category data including racial or ethnic origin, religion, political, trade union membership, physical or mental health, sexual orientation; performance at work	
Health and Safety/Claims Handling	Name, date of birth and address of director(s); email address; telephone number; personnel records including disciplinary information; health information; occupational health information; accident records including GP, hospital data; CCTV/surveillance footage; ID documents such as passport, birth certificate; drivers' licence; medical experts' CVs including educational data; digital signatures and certificates	Solicitors; Barristers; insurance companies; Court; Companies House; Health & Safety Executive; GP surgeries; Hospitals; Department for Work and Pensions; regulatory bodies
Data Privacy and GDPR	Name; email address; telephone number; ID documents such as passport, birth certificate; drivers' licence; digital signatures and certificates	Information Commissioners' Office (ICO); IT companies; Information Security Companies; accreditation bodies
Individual:	Types of Data:	Recipients or categories of recipients:
Personal Injury/Medical Negligence	Name, date of birth; national insurance number; email address; telephone number; wages information; medical records; health data; GP and hospital data; vehicle registration number; bank details; ID documents such as passport, birth certificate; drivers' licence; medical experts' CVs including educational data	Solicitors; Barristers; insurance companies; Court; Department for Work and Pensions; medical experts; GP surgery; hospital; repair centre; rehabilitation provider; Coroner's Office

Employment	Name, date of birth and address of director(s); email address; telephone number; personnel records including disciplinary information; health information; occupational health information; accident records including GP, hospital data; CCTV/surveillance footage; bank details; ID documents such as passport, birth certificate; drivers' licence; special category data including racial or ethnic origin, religion, political, trade union membership, physical or mental health, sexual orientation; performance at work	Solicitors; Barristers; insurance companies; Court; Employment Tribunals; financial institutions; accountancy firms; ACAS; Companies House; Department for Work and Pensions
Cyber & Data Breach Claims	Name; email address; telephone number; details of data compromised; ID documents such as passport, birth certificate; drivers' licence; digital signatures and certificates	Information Commissioners' Office (ICO); Financial Ombudsman Service; Court; Solicitors; Barristers; Insurance companies